

ALEXANDRIA TOWNSHIP COMMITTEE
Special Meeting
Minutes
December 30, 2019

This meeting was advertised in the Express Times notice posted in the Alexandria Township Municipal Offices and the Alexandria Township Website (www.alexandrianj.gov) as required by the Open Public Meetings Act.

Meeting Called to order at 4:10 PM.

ROLL CALL:

PRESENT: Committeeman Pfefferle, Committeeman Kiernan, Mayor Garay

ABSENT: None

NEW BUSINESS:

- Resolution 2019-107 Authorizing Release of a Driveway Bond for Frank Catchings, B-24, L-38.18-**TABLED**
- Resolution 2019-109 Amending Professional Contract Service Award to Township Labor Attorney Matthew J. Giacobbe, Esq.

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2019-109.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2019-109 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY AMENDING PROFESSIONAL CONTRACT SERVICE AWARD TO
TOWNSHIP LABOR ATTORNEY MATTHEW J. GIACOBBE ESQ.**

WHEREAS, on January 2, 2019 the Alexandria Township Committee appointed Matthew J. Giacobbe, Esq. of Cleary, Giacobbe, Alfieri, Jacobs, LLC., 5 Ravine Drive, PO Box 533, Matawan, NJ 07747

WHEREAS, on January 2, 2019 the Alexandria Township Committee approved a budgeted amount not to exceed of \$2,000.00 in account number **01-201-20-155-020** for services to be rendered by Township Professional Matthew J. Giacobbe, Esq. of Cleary, Giacobbe, Alfieri, Jacobs, LLC., 5 Ravine Drive, PO Box 533, Matawan, NJ 07747

WHEREAS, the Township Committee budgeted a total of \$2,000.00 for Labor Attorney services (not out-of-pocket expenses) by the Township Labor Attorney for

2019 and bills submitted by Township Labor Attorney Giacobbe so far for the year are \$22,141.30 for Special Litigation Expenses not including out-of-pocket expenses.

NOW THEREFORE, BE IT RESOLVED by the Township of Alexandria as follows:

1. Resolution 2019-024 is amended to revise the “not to exceed number” and the Alexandria Township Chief Financial Officer shall certify that the amount of, not to exceed \$20,141.30 set by the Township Committee is available in the following sub-account **01-201-20-155-129**.

I, Michele Bobrowski, Township Clerk of the Township of Alexandria, County of Hunterdon, State of New Jersey, hereby certify this to be a true copy of a resolution adopted by the Township Committee on December 30, 2019.

Michele Bobrowski,CMC/ RMC
Township Clerk

1. Resolution 2019-109 the Alexandria Township Chief Financial Officer certifies that the additional monies of \$20,141.30 from the original \$2,000.00 allotted are available per the 2019 Township Budget.
2. These funds are available to be released to the professional out of Sub-Account numbered **01-201-20-155-129**

Ulrich Steinberg, CFO

Dated: _____

- Resolution 2019-110 Amending Professional Contract Service Award to Township Engineer Thomas Decker

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2019-110.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2019-110 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY AMENDING PROFESSIONAL CONTRACT SERVICE AWARD TO
TOWNSHIP ENGINEER THOMAS DECKER P.E.**

WHEREAS, on January 2, 2019 the Alexandria Township Committee appointed Thomas Decker P.E. of Van Cleef for a one-year appointment from January 1, 2019 to December 31, 2019 as the Township Attorney; and

WHEREAS, on January 2, 2019 the Alexandria Township Committee approved a budgeted amount not to exceed of \$15,000.00 in account number **01-201-21-165-020** for services to be rendered by Township Professional Thomas Decker P.E. (Senior Associate) of the Firm of Van Cleef Engineering Associates, LLC, Somerset County Office, 32 Brower Lane, Hillsborough, NJ 08844

WHEREAS, the Township Committee budgeted a total of \$15,000.00 for engineering services (not out-of-pocket expenses) by the Township Engineer for 2019 and bills submitted by Township Engineer Decker so far for the year are \$ 31,119.75 not including out-of-pocket expenses.

NOW THEREFORE, BE IT RESOLVED by the Township of Alexandria as follows:

1. Resolution 2019-017 is amended to revise the “not to exceed number” and the Alexandria Township Chief Financial Officer shall certify that that the amount of, not to exceed \$31,119.75 set by the Township Committee is available in the following accounts numbered 01-201-21-165-130 Engineering Services: OE for \$303.75, 01-201-21-165-125 Engineering Services: Committee General for \$1,114.25, 01-201-20-155-027 Litigation: General Township Matters for \$2,497.50, 04-215-56-970-003 Mt. Salem Road Imp: Engineering for \$1,014.25, 04-215-56-970-001 Construction for \$10,717.50 and 01-201-21-180-928 Planning Board: OE/ Planner Services for \$472.50.

I, Michele Bobrowski, certify the above to be a true copy of a Resolution adopted by the Township Committee of the Township of Alexandria at a meeting held on December 30, 2019.

Michele Bobrowski, CMC/RMC, Township Clerk

Resolution 2019-110 the Alexandria Township Chief Financial Officer certifies that the additional monies of \$16,119.75 from the original \$15,000.00 allotted are available per the 2019 Township Budget.

These funds are available to be released to the professional out of Accounts numbered 01-201-21-165-130 Engineering Services: OE for \$303.75, 01-201-21-165-125 Engineering Services: Committee General for \$1,114.25, 01-201-20-155-027 Litigation: General Township Matters for \$2,497.50, 04-215-56-970-003 Mt. Salem Road Imp: Engineering for \$1,014.25, 04-215-56-970-001 Construction for \$10,717.50 and 01-201-21-180-928 Planning Board: OE/Planner Services for \$472.50.

Ulrich Steinberg, CFO

Dated: _____

- Resolution 2019-112 Reimbursing Township Clerk Bobrowski For Out of Pocket Expenses On Behalf Of Alexandria Township

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2019-112.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

RESOLUTION 2019-112 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY REIMBURSING TOWNSHIP CLERK BOBROWSKI FOR OUT OF POCKET EXPENSES ON BEHALF ON ALEXANDRIA TOWNSHIP

WHEREAS, the Township of Alexandria needs to purchase goods and services on behalf of the Township and such goods and services can't be paid for by a Purchase Order, and

WHEREAS, Township Clerk Bobrowski has had to make the following out of pocket purchases on the behalf of the Township:

1. December 12, 2019-Hunterdon County Clerk's Office Notary Renewal to notarize Township documents and Township residents' documents -a credit card purchase of \$15.00

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Alexandria in the County of Hunterdon, State of New Jersey that Township Clerk Bobrowski be reimbursed for the above expenditures in the amount of \$15.00 as this is out of pocket money incurred by Township Clerk Bobrowski on behalf of the Township and that the Chief Finance Officer has attached his signature certifying the availability of funds are available for this reimbursement.

ATTEST:

Michele Bobrowski, RMC/CMC
Township Clerk

Michelle Garay
Mayor

Resolution 2019-109 the Alexandria Township Chief Financial Officer certifies that the following funds are available for reimbursement to Township Clerk Bobrowski:

A.) 0120120110193- Clerk O/E \$15.00

Ulrich Steinberg, CFO

Dated: _____

- Resolution 2019-113 Appropriation Transfer # 3 for 2019

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2019-113.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2019-113 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF
HUNTERDON, STATE OF NEW JERSEY FOR 2019 APPROPRIATIONS TRANSFERS # 3**

WHEREAS, various 2019 bills have been presented for payment in the calendar year of 2019, which represent obligations of the fiscal year 2019 and insufficient balances exist in the appropriate budget accounts to cover the cost of these charges and / or anticipated costs prior to year-end, and

WHEREAS, excess fund balances exist in other budget accounts in the 2019 Budget in the last two months of the calendar year of 2019; and

WHEREAS, IT IS THE RECOMMENDATION OF THE Chief Financial Officer that transfer be made to cover the expenses and anticipated needs of various areas of operation, and

WHEREAS, N.J.S. 40A:4-58 allows transfers to be made from unexpended balances to those which are expected to be insufficient during the last two months of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED by the Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey, (2/3 of the majority of the full membership concurring herein) that the transfers as listed in the resolution be made between the 2019 Budget Appropriation as follows:

	<u>FROM</u>	<u>TO</u>
Emp Group Insurance O/E	2,600.00	
Fire Prevention S&W		100.00
Building & Grounds O/E		1,000.00
Municipal Court S&W		1,500.00
	<u>2,600.00</u>	<u>2,600.00</u>

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		Garay	X			
X		Pfefferle	X			
	X	Kiernan	X			

BILL LIST:

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve the December 30, 2019 bill list with the exception of a check in the amount of \$1,000.00 for Frank Castings.

Roll Call: Aye: Garay, Kiernan, Pfefferle

Nay: None

Abstain: None

Motion Carried

MOTION TO ADJOURN

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to adjourn at 4:18 PM.

Roll Call: Aye: Pfefferle, Kiernan, Garay

Nay: None

Abstain: None

Motion Carried

Meeting Adjourned at 4:18 PM.

Respectfully Submitted:

Michele Bobrowski, CMC/RMC

Township Clerk

I hereby certify that I have reviewed these Minutes of the Township Committee Special Meeting of December 30, 2019 and certify that said Minutes were approved by the Township Committee on the 8th day of January 2020.

Gabe Plumer, Mayor